



JOB TITLE: Senior Accountant

The Opportunity

We are looking for a Senior Accountant to join our Finance team. Reporting to the Director of Finance, the Senior Accountant will be responsible for accounting, treasury operations, and various account reconciliations, in addition to assisting with month-end close. A methodological focus and consistency in meeting deadlines will be critical to success in this role. We would love to speak with you if you possess an in-depth understanding of GAAP accounting principles and tech-savviness to perform various general accounting activities in ERP systems and while utilizing your expertise in Excel.

A successful Senior Accountant will:

- maintain a focus on continuous improvement of and efficiency in workflows.
- enthusiastically take on new opportunities and tough challenges with a sense of urgency and high energy.
- be adept at acquiring data from multiple sources and analyzing high quantity and complex information to solve problems.

There is tremendous potential for someone ready to meet the above expectations to grow with us as we expand.

What You'll Likely Work On

- Responsible for treasury operations, including cash management and accounting
- Assist with various aspects of the monthly close process, including but not limited to journal entry and account reconciliation preparation
- Analyze month end financial reports and perform variance analysis
- Documentation of internal control narratives and company policies and ensure compliance
- Assist in preparation of monthly and annual internal and external financial statements, including annual financial statement footnotes
- Coordinate accounting projects and initiatives with other members of the accounting and finance team or with other departments
- Assist with preparation of local, state, and federal government filings and other quarterly and annual filings

You'll be set up for success if you have:

- 2+ years' work experience
- 1+ years' experience in preparation of journal entries and account reconciliations for most accounts
- 1+ years' exposure to ERP systems, such as Great Plains or SAP
- Bachelor's Degree in Accounting or equivalent education in Accounting required
- CPA or CPA candidate desirable

Benefits Offered OneVigor Team Members

- Generous Vacation and Sick Time
- Competitive Medical, Dental and Vision plans
- 401K match

OneVigor is an equal opportunity employer and encourages all applicants from every background and life experience.

NOTE: This job description is not intended to be all inclusive. Employees may perform other related duties as assignment to meet the ongoing needs of the organization.

TO APPLY, SEND AN EMAIL TO recruiter@onevigor.tv:

1. Respond with the subject line: "I want to work for you as a Senior Accountant (source: Vigor website)."
2. Include a resume.
3. Write a single paragraph about an accounting project you worked on in the last year that you are proud of, what your role was, and what your supervisor's feedback was.
4. Write another paragraph telling us something interesting about yourself.